



**Peninsulas Emergency Medical Services Council, Inc.**

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Gloucester, VA 23061

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**Critical Incident Stress Management Team Meeting Minutes**  
Regional Response Team

Meeting Date: 6/18/2018

Meeting Location: PEMS

Chaired By: Ellen Vest

Begin Time: 7:15 PM

End Time: 8:11 PM

Minutes Submitted By: A.Ashe

Draft: Approved Date:

Members Present:	Members Absent:	Staff:	Others:
Vest, Ellen	Hammack, Jeffery	Ashe, Amy	
Fitzpatrick, Jack	Hammack, Denise		
Frye, Sam	Kinsella, Robin		
McGregor, Terry	Kreis, Hershel		
Jennifer Foster	Tandy, Linda		
Martin, Don	Wilkins, Andrew		
	Smith, Jenna		
Gleason, John	Smagalski, Faith		

Item	Discussion	Action Required	By Whom/When
Call to Order	T.McGregor calls meeting to order at 7:15 PM.		
Minutes	Minutes from March 19 <sup>th</sup> , 2019 meeting approved. Motion by T.McGregor Second by Don Martin		
Introductions/Member ship changes	Attendance as recorded above.		

Item	Discussion	Action Required	By Whom/When
Staff Report	<ul style="list-style-type: none"> <li>a. BHTF Chair is Amy Ashe</li> <li>b. Regional Awards winners are being forwarded to the Governor's Awards</li> <li>c. Update on the Peer Team meetings and visits</li> <li>d. Upcoming Officer Resiliency Training in Hampton</li> <li>e. Update on Meeting Optima EAP</li> </ul>		
State Committee Report	None		
Old Business	<p>State Application (PEMS)-Pending until there is some depth added to the Team to ensure we can meet the obligations if we are added as an accredited team.</p> <p>Team Retreat-Sam and Don-We need to ensure that there is commitment if this is established. The last Retreat that was done there was a small attendance of about 4 people.</p> <p>There was one application that the applicant asked to be placed on hold. She was potentially changing employment and wanted to wait and see what her new job requirements were.</p> <p>Will Armstrong still needs training-follow up with potential training in August</p> <p>Reach out to the Department and see if we can recruit the members from them. Work on mutual aid agreements to work together and call on each other for incidents. So far Hampton, Newport News FD and James City County have all been contacted and interested in working together. There is a meeting scheduled at the end of the month to meet with NNPD.</p>		
New Business	<p><b>Team Goals and objectives:</b></p> <p><b>Building the Team:</b> Continue to work on building the team. Seek opportunities by offering training and coming up with alternative ideas to boost interest in the team. Such as offer training to departments to encourage membership or mutual aid agreement to call on if needed with other teams.</p> <p>Follow up with Don and establishing some training and work on grant opportunities. Terry mentioned Several Coalitions to ask if we had several agencies to buy in to fund training opportunities</p> <p><b>Team Training:</b> Stress Management for trauma services provider-Ellen can teach Stress First Aid-Amy can teach Approach the EOC Committee with a brief overview of the team to get buy in and support to engage more activity Jack can get us some time on a meeting that has several stakeholders to engage more activity and buy in</p>		

Item	Discussion	Action Required	By Whom/When
	Send out department trainigns as we get them  Post CSB classes as we can find them on the PEMS Site and send out to the Team		
Next Meeting	Monday September 17, 2018 1900 at PEMS		
Adjournment to closed session for Team Report	NO Reports	Closed session	

DRAFT