



**Peninsulas Emergency Medical Services Council, Inc.**

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**Critical Incident Stress Management Team Meeting Minutes**  
Regional Response Team

**Meeting Date: 6-20-16**

**Meeting Location: PEMS Dunston  
Room and Online**

**Chaired By: E Vest**

**Begin Time: 7:12 PM**

**End Time: 8:45 PM**

**Minutes Submitted By: J. Jacobs**

**Draft  Approved Date:9-19-16**

| <b>Members Present:</b> | <b>Members Absent:</b> | <b>Staff:</b>              | <b>Others:</b> |
|-------------------------|------------------------|----------------------------|----------------|
| Jack Fitzpatrick        | Terry McGregor         | Jenna Jacobs (also Member) |                |
| Ellen Vest              | Jeff Hammack           |                            |                |
| Don Martin              | Denise Hammond         |                            |                |
| John Gleason            | Robin Kinsella         |                            |                |
| Sam Frye (Via TC)       | Herschel Kreis         |                            |                |
|                         | Robert McKinley        |                            |                |
|                         | Andrew Wilkins         |                            |                |

| <b>Item</b>   | <b>Discussion</b>   | <b>Action Required</b> | <b>By Whom/When</b> |
|---------------|---|------------------------|---------------------|
| Call to Order |   |                        |                     |
| Introductions | None needed.  |                        |                     |
| Training      | Orlando Incident :<br>5 T's<br>Target-Club attendees<br>Threat- Shooter<br>Timing – Individual as they come back to the stations, CMB may be used, the State coordinating CISM would be good to bring in more people from other teams, Defusing as they come back, RITS, Debriefing 24 after end of event<br>Team- Who would you send and why?<br>Theme- Hate<br><br>Response for: Hospital staff, Responders (Law, EMS, Dispatch), Survivors, Community, Support Folk, Pulse Staff, Media but only CISM for First response. Hospitals tend to have own response. |                        |                     |

| Item                         | Discussion  | Action Required   | By Whom/When        |
|------------------------------|---|---|---------------------|
|                              | J Gleason- We need to be letting agencies know that we are here. Let companies know that they may have resources.   |   |                     |
| Minutes                      | Minutes are all currently approved except for the September which are missing. This meeting was covered by M. Player but we cannot find the minutes or a recording.   |   |                     |
| Membership                   | A card of thanks is read from Barbara Vest.<br>We have received an application from Jennifer Foster. Others are supposed to send applications in. The team would like a form fillable version of the CISM Application on the PEMS Website.*<br>D Martin- Linda Hodges is the director of the CSB in the MPNN and had Don teach a CISM class about 20-24 people. Chuck Walsh is very much on board as well. They saw great outcome from the response to the tornadoes.   | Get form fillable PDF to P Hoyle for upload to website. | J. Jacobs<br>7/1/16 |
| Staff Report                 | Expo had to be cancelled for the date that we had due to low registrations. It would have not been a good use of public funds. We still plan to hold it, but we will need a new date and depending on if RCC is still available we may need a new venue.<br>Busch Gardens went well with little issue as far as registration numbers. We did increase the total numbers of attendees. Congratulations to all of the winners and nominees!<br>New project: Behavioral Health Task Force. Looking into the issues of treatment of mental health patients and also improving the care of our own. Would really appreciate having some CISM representation in this meeting. The date is yet to be announced, but we are looking in the August time frame.<br>Service Tracker: E Vest and J Jacobs have compiled a list from records regarding length of service. The list will be sent out to the membership. Please confirm your length of time and reply to J Jacobs with if your information is correct as well as any others you know the details on. PEMS would like to recognize the length of service.<br>Life membership: Chief would like to meet and discuss the honor of Life Membership with the group. |   |                     |
| State Application            | Has not yet been done. J.Jacobs to take this on.  | Get the application form from Connie Green.             | J Jacobs 7/1/16     |
| PCIS                         | VGIF retreat area for PCIS  |   |                     |
| Planning another retreat     | February of 2017. S Frye and D Martin will be the planners. D Martin offers to take point and S Frye offers to assist. J Gleason is available if needed. J Jacobs offers the use of either timeshare in Williamsburg.   |   |                     |
| Team Report (Closed Session) | 4/2/16 Farm Fresh Shooting- Mostly LEO and Dispatch, 16 participants, Defusing<br>5/6/16 Cement Truck fire, Debriefing<br>Education Session at College 1.5 Hour with Paramedic Program and Staff<br>Training at Deltaville from HRTS<br>Robin, Ellen Jack in Gloucester<br>Texts will go to team from now on regarding incidents are being covered  |   |                     |
| Education                    | We need to use connections to educate YCFLS, YCLEO, etc. Goes into state report, so let E Vest know. We should develop a "One liner Sheet" for marketing. This would have no case specific details, but would consist of positive comments from Agency heads and participants who are willing to give their name and a positive experience statement. This is a great "elevator pitch" tool.  |   |                     |
| Next Meeting                 | September 19, 2016  |   |                     |
| Adjournment                  | 8:45 motion J Fitzpatrick   |   |                     |